

**WHAT TO DO WHEN  
YOUR DIGITAL RIGHTS  
ARE VIOLATED?**

**DIGITAL  
TOOLKIT**

**YOUR ARTISTIC  
RIGHTS ONLINE**

**FREEMUSE**  
DEFENDING ARTISTIC FREEDOM

[#KnowArtisticRights](#)



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# Set your boundaries



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## Remove personal information

- Make your social media accounts private
- Delete available information that might endanger you

## Document the incident

- Keep record of the attacks
- Collect visual evidence of the incident: date, time, pictures, number of threats, people involved.
- Keep the evidence safe



## Report the incident

### To social networks:

- a- Facebook and Twitter have an inbuilt function to flag offensive and hateful comments
- b- through the provided channels if your account was taken
- c- Relevant channels

### To the police:

Especially relevant in doxing.

### To someone you trust:

If the situation affects your mental health, rely on someone you trust to monitor and report

## Block, mute, delete accounts

- Beneficial in some cases of threats and hate speech but has to be avoided to monitor the harasser's activity and prevent the loss of evidence
- You can use third-party apps to block accounts like those already on your block list, like Block Together

## Reclaim the narrative

- Spread awareness through fact-checked information to alert your network of any inaccuracy
- Avoid fueling trolls by using inflammatory language and insults.

## Update digital safety

- Secure your accounts and passwords
- Contact relevant providers if information was stolen
- Check if any program or virus was used to obtain personal information from devices - more info in Safe Sisters Guide.



# Gain security and support



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Take a break from  
online spaces and  
social media platforms

when harassment  
negatively impacts your  
mental and physical health



Assess the risks and  
consider relocating

If the attacks extend to  
offline spaces (notably  
common in doxing or  
hacking)

Document  
evidence and  
Seek legal advice

when circumstances  
reach a critical point

# Seek Further Protection



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# Protect your identity

Monitor the online information about your personal life:

1- By using google alerts to get an email/notification whenever your query shows up on the web.

2- By educating family and friends on the importance of sharing personal information online because one hacked account puts everyone in the network at risk of hack or attacks.



## Location

1- Disable all geo-location settings and upload pictures/videos after leaving a location rather than in real time.

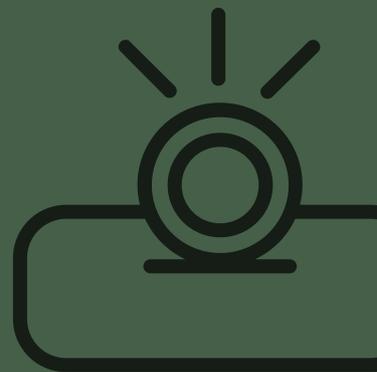
2- Use VPN technology

# Camera and livestreaming

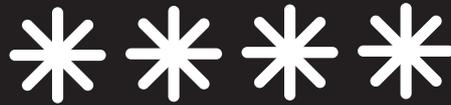
- 1- Reverse image search to identify the source of the visual when monitoring your unwanted online presence.
- 2- Cover your cameras with stickers or paper when they are not in use.

3- More expensive camera covers include C-Slide and SpiShutter.

4- Opt for applications that allow for blurring of faces and information when recording visuals, like ObscuraCam v1.



# Username and passwords



- 1- Don't use the same username and password for every site
- 2- Use multi factors/2 step authentication when logging in
- 3- When choosing passwords and secret questions, make sure that the information cannot be found on your social media accounts (birthday or cat name), and consider the following:

a- using password managers (LastPass and Dashlane) and password generators (Password Generator)

b- using a randomly generated answer in response to secret questions.

c- using a passphrase rather than a password

## Email and social media accounts



- 1- Create an account in your name on all main online platforms
- 2- Create public social media pages for artistic work and private accounts for personal networks.
- 3- Inspect the privacy setting of each site
- 4- Create separate email accounts for different purposes.

## Website security

- 1- Install widgets and plugins from safe sources
- 2- Moderate or turn off comments
- 3- Use services that offer automatic backups when websites are attacked like VaultPress or BackupBuddy.
- 4- Start protecting your website against a DDoS attack by going through the questions on [DigitalDefenders.org](https://www.digitaldefenders.org).

## Operating systems

- 1- Select the highest privacy settings on all apps, platforms, and sites.
- 2- Install an anti-spyware software (free software include Spybot and ad-blockers)
- 3- Install an anti-virus software
- 4- Constantly update your operating systems



## Access to devices

- 1- Always set up a PIN code
- 2- Delete browser history and sign out of all your accounts, if you're using a device that's not yours.

# Videos

- 1- Respect the online platform's community guidelines
- 2- On protecting videos on YouTube, "WITNESS" outlines:

Understand local laws and the different national conditions of uploading content across the globe.

Add as much context and specific information to the videos to help content moderators understand the context of the uploaded footage

Obtain consent of those being filmed and uploaded.

Understand copyright and operationalize this knowledge when faced with copyright infringement claims.

Contact YouTube with information on your experiences on their platform.

# Recognize phishing attempts



Some basic ways to avoid phishing (by Phishing.org):

- 1- Keep informed about phishing techniques and new scams.
- 2- Do not click on links that appear in random messages or emails. If you are unsure about the origin or contents of a link or attachment, do not click and go to the source for more information.
- 3- Be cautious with pop-up windows as they often serve as phishing attempts. Click on the 'x' rather than 'cancel' when they appear.
- 4- Install an anti-phishing toolbar on your computer.
- 5- Verify websites' security and only visit encrypted pages.
- 6- Regularly change your passwords.
- 7- Keep your browsers updated.
- 8- Install firewalls to function as a buffer between your computer and the outside world.
- 9- Never share personal or financial information over the Internet.
- 10- Use antivirus software.

# Additional resources



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SMEX:

<https://smex.org/>

SMEX Helpdesk: <https://smex.org/helpdesk/>

WITNESS

<https://technology.witness.org/>

Take Back the Tech:

<https://www.takebackthetech.net/>

Cyberbullying:

<https://cyberbullying.org/>

Crash Override:

<http://www.crashoverridenetwork.com/>

Without My Consent:

<https://withoutmyconsent.org/>

The Weather Report:

<http://www.theweatherreport.org/>

Crash Override: Guides and other resources:

<http://www.crashoverridenetwork.com/resources.html>

Fundación Karisma: Become INTERNET GENIUS ... Renewed:

<https://web.karisma.org.co/pagina-principal-2/our-work/campaigns/become-internet-genius-renewed/>

PEN America (<https://pen.org/>):

Visit their online harassment manual:

<https://onlineharassmentfieldmanual.pen.org/>

IFEX digital security

<https://ifex.org/ar/>

7amleh:

<https://dsc.7amleh.org/>

Anti-Defamation League, Responding to Cyberhate –Toolkit for Action:

<https://www.adl.org/sites/default/files/documents/assets/pdf/combating-hate/ADL-Responding-to-Cyberhate-Toolkit.pdf>

**Haystack Project:**

<https://www.haystack.mobi/>

**Internet Lab:**

<https://www.internetlab.org.br/en/biblioteca/>

**Justitia:**

<http://justitia-int.org/en/new-report-digital-freedom-of-speech-and-social-media/>

**Gender and tech resources:**

[https://gendersec.tacticaltech.org/wiki/index.php/Main\\_Page](https://gendersec.tacticaltech.org/wiki/index.php/Main_Page)

**Steph Guthrie, TEDx talk: The problem with don't feed the trolls**

[https://www.youtube.com/watch?v=\\_KHEkR5yb9A](https://www.youtube.com/watch?v=_KHEkR5yb9A)

**Front Line Defenders**

<https://www.frontlinedefenders.org/en/resource-publication/workbook-security-practical-steps-human-rights-defenders-risk>

**EFF:**

<https://ssd.eff.org/en/module/creating-strong-passwords>

**Cloudwards:**

<https://www.cloudwards.net/dashlane-vs-1password/>

**Safe Sisters (<https://safesisters.net/>)**

A common sense guide to digital safety for women and girls in Sub-Saharan Africa: <https://internews.org/wp-content/uploads/legacy/2018-09/Safe-Sister-Guide.pdf>

**Access Now:**

<https://www.accessnow.org/help-ar/?ignorelocale>

**Online Safety: Speak Up & Stay Safe(r):**

<https://onlinesafety.feministfrequency.com/en/>

**TrollBusters (<http://www.troll-busters.com/>)- Their infographic: Are you being harassed online?**

[https://yoursosteam.files.wordpress.com/2017/01/tb\\_infographic\\_wa termark.jpg](https://yoursosteam.files.wordpress.com/2017/01/tb_infographic_wa termark.jpg)